

CITY OF RICHLAND
204 E. Washington, P.O. Box 798
Richland, MO 65556
573-765-4421 FAX 573-765-5750

APPLICATION FOR BUSINESS LICENSE

In accordance with Section 605.040 of the Richland City Code, it shall be unlawful for any person, corporation, company, association, joint stock company or association, partnership or person, and lessees, trustees or receivers appointed by the Court whatsoever, to engage in any business, occupation, pursuit, profession, trade or agency in the City of Richland, Missouri, without having first procured a license therefore from the City Clerk.

All business licenses shall be due the 1st day of July, and shall expire on June 30th following the date of issuance, and shall be renewed annually. No license shall be transferable and no part of such fee shall be refunded whether there is a transfer of the business license or not. **NEW IN 2009 All businesses with a Missouri Retail Sales Tax Number must show a statement of "NO TAX DUE" before a licenses will be issued or renewed.**

Please Print or Type all Information DATE _____.

Business Name: _____.

Business Location Address: _____.

Mailing Address (if different): _____.

Phone No: _____ Fax No. _____ Mobile No: _____.

Name of Owner: _____.

Home Address of Owner: _____.

Type of Business: _____.

Home Based Business: Yes No Inside City Limits: Yes No

Sales Tax ID Number (if applicable): _____.

I am required to carry Workers Compensation Insurance under Missouri State Law:

Yes No If yes, please attach proof of coverage.

Signature: _____.

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Zoning Classification: _____ Planning & Zoning _____

License No _____ Cost _____.

Issued: _____.